

## Grad Students – What you need to know about our new building!

1. The Psych Dept. has full control over the 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floors; the remaining space is controlled by the College or the Registrar's Office
2. Our IDs allow us access to the building after hours
3. Recycling bins and restrooms are located near the center of each floor
4. The **first floor** houses the Child Study Center, the (currently empty) Imaging Center, and the offices of Jack and Darwin (IT support staff).
  - a. You need special key status to enter the Child Study Center from the North Entrance of the building; it is recommended that non-CSC staff not utilize that corridor to minimize traffic.
5. The **second floor** contains Registrar-controlled classrooms, the main office, the mail room (entrance code: 2610), Room 280 (the new 201), and a big lecture hall that's controlled by the Registrar but will be used for colloquia.
  - a. There is a kitchen adjacent to 280 that psychology faculty, staff, and students are free to use.
  - b. There is also a shower (!) and vending machines toward the north side of the building.
  - c. The north lobby is designed to be an undergrad hangout area, while the south lobby (next to the big auditorium) is meant to be more formal; colloquia receptions will be held here.
6. The **third and fourth floors** have office space to the left and lab space to the right of the main staircase; in the middle, there are 2 seminar rooms that are controlled by the Psych Dept. only – these rooms can be “signed out” through Emily – and a computer lab (3<sup>rd</sup> floor: undergrad Stats and Methods classroom, 4<sup>th</sup> floor: the new and improved grad attic, complete with a SmartBoard and other cool “collaboration technology”)
  - a. All labs have tackable boards outside them that are designed for putting up posters and other things that reflect all the good work the lab is doing!
  - b. Labs and offices have small bulletin boards next to the door that should be used for other postings (don't post anything on the door itself!).
  - c. There is a locked lactation room near the women's restroom on the 3<sup>rd</sup> floor – Emily has the key.
7. The **fifth floor** holds the Psychological Center and some labs; the inner rooms of the Psych Center are accessed via registered ID only, and it is meant to be accessed by Psych Center clients and clinicians only.
  - a. Psych Center clients must use the North Elevator; direct lost persons to the North Elevator and tell them to take it to the 5<sup>th</sup> floor; it will open directly in front of the Psych Center reception area.
8. The **penthouse** is not nearly as exciting as it sounds: it houses all the heating, air, etc. equipment and is not accessible to general building users.